

# Rhode Island Bar Association Staff & Responsibilities

To contact staff members, dial the main number 401.421.5740 or use the individual's email address.

Staff telephone extensions or direct lines and email addresses appear beneath their titles and names.

Information concerning Bar-related programs and services may be directly accessed via the Bar's website at [ribar.com](http://ribar.com).

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## Lawyer Referral Service & Elderly Program/Coordinator

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## Office Manager

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## Public Services Director

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## Rhode Island Bar Foundation – Interest On Lawyers Trust Accounts (IOLTA) Director

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## Volunteer Lawyer Program Assistant

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## Volunteer Lawyer Program Coordinator

John H. Ellis, 421-7758 ext. 103  
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## Continuing Legal Education (CLE)

Publications *Tanya Nieves*  
Seminars *Nancy J. Healey*

## Dues, Membership

*Susan J. Cavalloro*

## Executive Committee

*Helen D. McDonald*

## Casemaker/Computer Assistance

*Tanya Nieves*

## Rhode Island Bar Journal Articles and Advertising

*Frederick D. Massie*

## Lawyer Referral Service

(401-421-7799) *Susan A. Fontaine*

– Reduced Fee Program

– Referral Service for the Elderly

– Lawyers for the Arts

## Volunteer Lawyer Program

(401-421-7758) *Susan A. Fontaine*

## US Armed Forces Legal Services Project

(401-521-5040) *Susan A. Fontaine*

## Online Attorney Directory Photographs

*Kathleen M. Bridge*

## Law-Related Education Programs

*Alison Baker*

## Speakers Bureau

*Kathleen M. Bridge*

## Lawyers Helping Lawyers

*Confidential assistance for lawyers and their families*

Coastline Employee Assistance Program  
(Coastline EAP) (401-732-9444) or  
(800-445-1195)

Bar Office

*Helen D. McDonald*

## Annual Meeting

Program *Nancy J. Healey*  
Exhibitors *Frederick D. Massie*

## Client Reimbursement Fund

*Helen D. McDonald*

## Committees

*Kathleen M. Bridge*

## Fee Arbitration

*Helen D. McDonald*

## House of Delegates

*Helen D. McDonald*

## IOLTA Program

*Virginia M. Caldwell*

## Legislation

*Helen D. McDonald*

## Mailing Lists, Labels

*Kathleen M. Bridge*

## Member Address Changes

*Susan J. Cavalloro*

## Membership Benefits

**See the Bar's web site for more information**

ABA Legal Technology Resource Center  
[www.lawtechnology.org/services.html](http://www.lawtechnology.org/services.html)

ABA Members  
Retirement Program 1-800-826-8901  
[www.abaretirement.com](http://www.abaretirement.com)

ABA Publications  
Discount Program [www.ababooks.org](http://www.ababooks.org)

Business Owners Insurance  
Aon/Affinity Insurance 1-800-695-2970  
[www.attorneys-advantage.com](http://www.attorneys-advantage.com)

Disability Insurance – Guardian Life  
Robert J. Gallagher & Assoc.  
401-431-0837  
[www.gallagherassoc.com](http://www.gallagherassoc.com)

Law Firm Merchant Account – Credit Card Processing for Attorneys

1-866-376-0950

[www.affiniscape.com/ribar](http://www.affiniscape.com/ribar)

Legal Career Center - Job Target  
[jobs.ribar.com/home](http://jobs.ribar.com/home)

Mass Mutual (Disability & Long-Term Care) 401-435-3800

Professional Liability Insurance  
Aon/Affinity Insurance 1-800-695-2970  
[www.attorneysadvantage.com/law](http://www.attorneysadvantage.com/law)

USI New England  
(Blue Cross / Delta Dental) 401-558-3165

Liberty Mutual (auto and home)  
[www.libertymutual.com/ribar](http://www.libertymutual.com/ribar)

## Membership/Status

**Inquiries** *Susan J. Cavalloro*

**News Media Inquiries** *Frederick D. Massie*

**Pro Bono Programs**  
(401-421-7799) *Susan A. Fontaine*

**Public Relations/Communications**  
*Frederick D. Massie*

**Rhode Island Bar Foundation**  
(401-421-6541) *Virginia M. Caldwell*

**Scholarship Program/Grants**  
(401-421-6541) *Virginia M. Caldwell*

**Website Inquires** *Kathleen M. Bridge*

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